



Vetta™ – Custodian Qualification Solution

Legal practitioners agree: determining the appropriate custodians subject to litigation hold not only increases the effectiveness of the hold, it also contains litigation costs and risk.

Including every potential custodian in the hold ensures relevant information will be retained, but it comes at a high price. The hold itself will be more expensive, because it requires increased staff to plan and administer it. A broad hold will also capture a larger volume of unresponsive documents and increases the risk that information about the litigation leaks outside the company.

Vetta™ questionnaire functionality, included with HoldIT™, automates much of the time consuming work in determining the relevance and role of various potential custodians while supporting chain-of-custody preservation.

- ✓ **Cost Effective.** Reduce non-responsive data collection and associated costs of expansive document retention and in-person interviews.
- ✓ **Efficient.** Identify key custodian to improve early case assessment and defensibly narrow discovery.
- ✓ **Easy.** From the convenience of a web-browser, legal teams can deploy their own questionnaires and streamline custodian qualification.

Vetta™ Product Features

Identify and Manage Custodians

Vetta™ questionnaire functionality simplifies the process of identifying and managing custodians. Uniform question presentation reduces bias based on experience of the interviewer or triggers that might influence the respondent. Legal teams get a consistent lens to assess custodian relevance.

Compose questionnaires with case-specific issues, triggers, and concepts

Elicit custodian information regarding role, involvement with case related activities, events, and contacts

Surface key custodians with flexible question formats – yes/no, forced/multiple choice, and open text

Answer choices can be **assigned action flags to simplify review** and qualification of custodian responses

Simplify Case Assessment

Responses solicited through Vetta™ are easy to analyze. Data entry is automatic and robust tabulation and filter options allow for quick isolation of custodians based on issues essential and unique to a particular matter.

Capture custodian information to improve search recall and precision

Reduce non-responsive data collection applying reasonable effort standard

Reduce Discovery Costs and Resource Allocation

Vetta™ provides legal teams with the scale to interview and collect information from a large number of individuals relatively inexpensively. The expense of and time commitment of case assessment is contained due to reduced resource need for staffing/travel expense and a more focused document production effort.

Improve productivity of review and classification

Control expenses and fees for case assessment and discovery

Evaluate exposure early in the case assessment process

Defensibly limit the volume of discovery

Our Benefits

Economical

Scalable costs match litigation volume.

CaseGuard users access services, on-demand, tailored to their litigation volume. Legal teams can choose to allocate the costs of compliance internally in a way that is defensible and transparent.

Unprecedented time-to-value.

Our applications deploy immediately – much faster than installation-required litigation holds offerings – with a total cost of ownership five to ten times less than with installed software.

Less expensive initially – and in the long-run.

CaseGuard solutions are provided pay-as-you-go. There are no heavy up-front costs or hidden expenses of maintenance and updates. With no software to install, you will always have the latest version.

Convenient

Accessible wherever you are.

Device and location independence enable users to access our solutions using a web browser regardless of their location or what device they are using. As infrastructure is off-site and accessed via the Internet, users can securely connect from anywhere.

Easy on administrators.

CaseGuard users can tailor notifications and access reports with the ease of navigating their favorite websites.

Compatible with your environment.

We work in concert with your document management systems, leaving content within your corporate environment and security protocols. We leverage the ongoing investment of your IT security and avoid the need to review and recertify controls.

Dependable

Available. Our environments take advantage of server redundancy providing you with 99.9% uptime and disaster recovery.

Rigorously tested. Our products receive hundreds of hours of on-going testing with improvements delivered real-time and seamlessly to our customers.

Secure and confidential. Your information is protected by 128-bit SSL security. Data maintained and backed up in access-controlled, monitored Tier 1 data center.

About CaseGuard

CaseGuard specializes in providing intuitive, secure, and affordable litigation software solutions that allow customers to achieve efficiency and compliance from day one.

Each of our solutions is designed to address different needs, be flexible to match your actual litigation volume, and structured to allow legal teams to allocate cost of compliance across budgets, matters, departments or divisions.

Our mission at CaseGuard is not simply to deliver software, but to deliver real value – giving us the ability to offer our customers a true edge in eDiscovery compliance and litigation management with solutions that are accessible anytime and anywhere.

CaseGuard is a privately held corporation with its headquarters in Arlington, Virginia. Visit us on the web at: www.caseguardtech.com.